



Two Site Supervisors Required

Full Time

Scale: 5 (£25,575 - £26,983 pa)

Two exciting Site Supervisor opportunities have arisen at The Tapscott Learning Trust, to provide an efficient and high quality service within the school premises.

There are currently two separate positions available – one at Ranelagh Primary School and one at North Beckton Primary School. Both school buildings are very different so visits are highly recommended and **please state which school you are applying for on the application form.**

Commencing: As soon as possible

Duties and Responsibilities

- To be responsible for the maintenance and upkeep of the premises, buildings, their contents and the grounds; including, determining repairs/maintenance that should be undertaken directly or to request contract services.
- School based monitoring contractors, seeking to resolve problems as they arise.
- To be responsible for ensuring the safe and efficient operation of all mechanical, electrical, heating and water services on the premises and to ensure safe levels of lighting, heating and ventilation are maintained.
- To carry out basic plumbing, carpentry and electrical works/repairs/maintenance.
- To be responsible for the overall security arrangements of the premises ensuring that staff are aware of the procedures on security and the use of alarm systems.
- To act as a key holder for the school, opening and locking up the school as required and other appropriate duties in relation to the school grounds.
- To be responsible for maintaining the premises to a safe and healthy condition, including fire and other safety equipment, COSH procedures are followed.
- To ensure the movement and assembly of furniture, supplies where required.

In return we can offer:

- Local Government Pension Scheme
- Employee Assistants Programme
- A positive, welcoming ethos
- Enthusiastic and responsive children.
- Passionate and driven staff committed to maintaining high standards.
- Supportive parents and governors.
- Excellent opportunities for professional development within school and across The Tapscott Learning Trust.

For further information and to apply please visit www.jobsgopublic.com or www.tlt.academy. Do not hesitate to contact us, our office staff will give a warm welcome, and offer a wealth of information. Please note that we strongly recommend that you visit the school.

Closing Date: 10am, Monday 25th April 2022

PLEASE ENSURE YOU MARK YOUR APPLICATION WITH THE SCHOOL THAT YOU ARE APPLYING FOR OR STATE BOTH, IF THIS IS THE CASE

Ranelagh Primary School and North Beckton Primary School are part of The Tapscott Learning Trust. This is a Trust based on partnership ensuring the best possible quality education for our children and meeting the needs of our local community.

Ranelagh Primary School, North Beckton Primary School and The Tapscott Learning Trust are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The successful applicants will be subject to a full DBS, verification of qualifications and 2 satisfactory references check prior to taking up post.



Chief Executive Officer **Paul Harris**

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